

**Minutes of Regular Meeting of the Board of Trustees
Basil Joint Fire District
February 16th, 2012**

1. **Clerk Call to order**--Meeting was called to order by Billy Phillips with the pledge to the flag at 7:00 p.m.
2. **Roll Call**-The Clerk called the roll. Present were Billy Phillips, Rick Miller, Fred Reedy, Ivan Ety, Judy Landis, Chief Rob Cooley, Assistant Chief Farmer and Clerk Stephan Monroe.
3. **Approve minutes**-Motion by Mr. Ety, second by Mr. Reedy to approve the January 19th minutes as presented. Motion carried with 4 yes votes. Judy Landis abstained.
4. **Visitors present**: Fire District members-None. None from the public.
5. **Finance Review**-
 - 5.1. **Report Review**; the Clerk reviewed with the Board the financial report. (report attached) HE advised that a hand written check was issued to replace checks 42073 and 42074 approved at the Jan. meeting paying the Visa account. These checks were mailed but never received. Also, PO10139 needs to be amended.
 - 5.1.1. **Purchase order**- Motion by Mr. Reedy, second by Mr. Ety to add \$243.36 to PO10139. Motion carried by unanimous vote.
 - 5.1.2. No other action by the Board was needed.
 - 5.2. **Bank reconciliation**-The January bank reconciliation statement was available for review and signed by the Board members present.
6. **Purchase Requests**
 - 6.1. **Requisitions**- Chief Cooley requested approval of two purchase requests. (attached)
 - 6.1.1. New Ford F350 to replace the grass truck from Bob Boyd Ford for \$26,626.04. Chief Cooley advised the Board that the price is under the price listed on the "State Bid" for this vehicle.
 - 6.1.2. Replacement computer for Chief Cooley from TCR for \$1,400.
 - 6.1.3. Motion to approve both purchases by Ms. Landis, Second by Mr. Ety. Motion carried by unanimous vote.
 - 6.2. **Emergency Repairs**- Repairs to Medic 611 by Bader for a total of \$1,440.48 Motion by Mr. Reedy, second by Mr. Ety to approve. Motion approved by unanimous vote.
7. **Bills for approval** –Clerk Monroe presented pending warrants 42095 thru 42130 for approval. Motion to approve all as presented by Mr. Reedy, seconded by Mr. Ety Motion passed by 5-0 vote.
8. **Old Business**

8.1. Policies –Travel- Chief Cooley is hoping to get more information at the March 5th public records training.

9. **Chief's Report** – (attached) Chief's Cooley presented his report to the Board.

9.1. Action taken by the Board.

9.1.1. Motion to approve hiring Eric Langham by Mr. Reedy, seconded by Mr. Ety. Motion approved by unanimous vote.

9.1.2. Motions by Mr. Miller, second by Mr. Reedy to approve entering into an agreement for the reimbursement for supplies with Life Air. Motion approved by unanimous vote.

9.1.3. Executive Session-personnel issues Motion by Mr. Ety, second by Mr. Reedy to enter into executive session at 7:48 pm. Vote- Ety-yes; Reedy-yes; Miller-yes; Landis-yes; and Phillips-yes. The Board returned to regular session at 7:52 pm. (Motion Ety, second Reedy; Vote- Ety-yes; Reedy-yes; Miller-yes; Landis-yes; and Phillips-yes)

9.1.4. Additional item: Chief Cooley advised the Board that Mimi Keller is retiring from the Department, effective March 1st, after 31 yrs of service. The Board approved setting aside at the March meeting for a retirement ceremony and refreshments.

10. **New Business**

10.1. Clerk Monroe asked the Board to approve a purchase order and check to to Dawson Insurance for the Travel and Accident policy renewal. Motion to approve by Mr. Miller, second by Mr. Ety. Motion approved by 5-0 unanimous vote.

10.2. Ms. Landis informed the Board that the Village has hired Mr. Scott Brown as the Village Administrator. She also advised the Board of the State of the Village address.

10.3. Mr. Miller asked for an inventory list of turnout gear and their respective expiration date.

11. **Adjournment**- being no further business to discuss. Motion to adjourn by Mr. Ety.

Meeting adjourned at 8:02 pm.

_____ **Chairman**

_____ **Clerk**